

MINUTES
Meeting of the Civil Service Commission
December 1, 2025 – 10:00 a.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 - At 10:00 a.m. the meeting of the Civil Service Commission was called to order. Present and responding to roll call were the following:

Members Present: T.J. Grady, Chairperson
 Ranetta Adamovitz, Commissioner
 Steve Vaccaro, Commissioner

Members Absent: None

Staff Present: Pat Carr, Village Manager
 Hannah Lipman, Assistant Village Manager/ Interim Finance Director
 Angela Arrigo, Human Resource Director
 Laura Godette, Deputy Village Clerk
 Anne Mitchell, Management Analyst
 Sandra Garcia, Civil Service Commission Secretary

Others Present: None

Chairperson Grady asked for a motion to open the meeting. Motion was made by Commissioner Vaccaro and seconded by Commissioner Adamowicz to open the meeting. Vote by roll call. Ayes: Grady, Adamovitz, Vaccaro. Nays: None. Absent: None. Chairperson Grady declared the motion carried.

Item #3 – REVIEW CURRENT BILLS – Chairperson Grady asked if members of the Commission had any questions and approval to pay the bills. There were no questions. Motion was made by Commissioner Adamovitz and seconded by Commissioner Vaccaro to approve payment of the bills. Vote by roll call. Ayes: Grady, Adamovitz, Vaccaro. Nays: None. Absent: None. Chairperson Grady declared the motion carried.

Item #2 - APPROVAL OF THE MINUTES OF THE CIVIL SERVICE COMMISSION MEETING HELD NOVEMBER 10, 2025 – Chairperson Grady asked for a motion to approve the November 10, 2025, minutes. Motion was made by Commissioner Adamowicz and seconded by Commissioner Vaccaro to approve the minutes of the Civil Service Commission meeting held on November 10, 2025. Vote by roll call. Ayes: Grady, Adamovitz, Vaccaro. Nays: None. Absent: None. Chairperson Grady declared the motion carried.

Item #4 – OLD BUSINESS – Chairperson Grady asked if there was any old business. There was none.

Item #5 – NEW BUSINESS – LATERAL POLICE OFFICER

A: Lateral Police Officers

Chairperson Grady asked for clarification regarding Candidate #31 being recommended for decertification without a background check. Candidate #31 did not pass all the pre-employment requirements prior to being referred by the Commission for the background check; therefore, he was

recommended for decertification based on this failure. Chairperson Grady asked the members of the Commission to decertify from the Register dated February 2025 candidates #23 Hammam Hammam; #27 Brett Chidester; #31 Jonathan Allen; and #36 Lorrainea Riley. Motion was made by Commissioner Vaccaro and seconded by Commissioner Adamovitz to decertify candidates #23, # 27, 31, and #36 from the February 2025 Registrar. Vote by roll call. Ayes: Grady, Adamovitz, Vaccaro. Nays: None. Absent: None. Chairperson Grady declared the motion carried.

Chairperson Grady asked the Commission to certify candidate #41, John Zutant, from the February 2025 Registry. Motion was made by Commissioner Adamovitz and seconded by Commissioner Vaccaro, to certify candidate #41 from the February 2025 Registry. Vote by roll call. Ayes: Grady, Adamovitz, Vaccaro. Nays: None. Absent: None. Chairperson Grady declared the motion carried.

B. Presentation of Charges and Specification in disciplinary matter by Village

The Civil Service Secretary provided the Commissioners with a copy of the charges brought against an officer (Officer A) in their packet for the meeting. Assistant Village Manager/Interim Finance Director suggested discussing items 5B and 6, 7 and 8 of the Agenda together relating to the disciplinary matter of Officer A.

Item #6 Consideration of Election Form & #8 Commission Action take as a result of Item

6 – The Commissioner received a copy of an election form in the meeting packet supporting Officer A elected Arbitration rather than a due process hearing through the Civil Service Commission. Chairperson Grady motioned for the Commission to relinquish jurisdiction to conduct a due process hearing under the Civil Service Commission in lieu of Officer A's signed request for Arbitration relating to the disciplinary matter. Motion was made by Commissioner Vaccaro and seconded by Commissioner Adamovitz to relinquish jurisdiction by the Commission. Vote by roll call. Ayes: Grady, Adamovitz, Vaccaro. Nays: None. Absent: None. Chairperson Grady declared the motion carried. Chairperson Grady signed the Order confirming relinquishing jurisdiction.

Item #7 ADJOURN TO EXECUTIVE SESSION DISCUSSION –Commission did not adjourn to executive session due to Officer A's election of Arbitration (Items #6 & Item 8).

Item #9– RECEIVE COMMENTS FROM THE PUBLIC – Chairperson Grady asked if there were any comments from the public. There were none.

Item #10 - ADJOURNMENT

Chairperson Grady requested to Adjourn the Commission meeting. Motion was made by Commissioner Adamovitz and seconded by Commissioner Vaccaro to adjourn the Commission meeting. Vote by roll call. Ayes: Grady, Adamovitz, Vaccaro. Nays: None. Absent: None. Chairperson Grady declared the meeting adjourned at 10:08 a.m.